

STALLION SPRINGS COMMUNITY SERVICES DISTRICT
MINUTES
FOR THE BOARD OF DIRECTORS REGULAR MEETING

TUESDAY, AUGUST 21, 2018 @6:00 PM

- 1) Call to Order: Chair Gordon
- 2) Flag Salute: Director Young
- 3) Roll Call: Present: Directors Rowan, Stewart, Wellman, Young and Chair Gordon
- Absent: None.

Note: Go, Ro, St, We and Yo are abbreviations for Directors Gordon, Rowan, Stewart, Wellman and Young respectively. For example: Go;Yo denotes Director Gordon made the motion and Director Young seconded it. Each item relates to the agenda item by the same number. Immediately following each item of these minutes is a description, printed in capital letters of the action taken on that item by the Board of Directors.

- 4) RESERVED FOR PRESIDENT’S COMMENTS AND ADDENDUM. None.
- 5) PUBLIC PRESENTATIONS. Joanie Clark spoke and reminded everyone about the next monthly meeting for the Neighborhood Watch, August 28th. There will be a presentation by the Police Department. She thanked everyone for their participation in National Night Out on Aug. 7th and noted that the event was very successful with \$1,166.52 funds raised. A canopy and banner were purchased with part of the funds for further events. Gary Crowell also expressed thanks to the Community and participants.
- 6) BOARD MEMBER ITEMS. None.
- 7) APPROVAL OF RESOLUTION NO. 2018-18, A RESOLUTION AUTHORIZING THE SUBMISSION OF AN APPLICATION TO IBANK FOR \$500,000 TO FINANCE THE WASTEWATER LIFT STATION. The General Manager requested that the Resolution be adjusted from \$500,000 to \$550,000 due to the engineer’s estimate being \$650,000 and IBANK being willing to fund \$550,000. He explained the purpose behind looking for a grant or long-term loan is because the sewer department cannot presently afford a short-term loan for that amount. He asked the Board to approve the Resolution for the loan and then the bids would go out and be brought back to the board for approval. One resident asked for an explanation of what a lift station is and the General Manager explained why a new one was needed. Yo-“I make a motion that we approve the Resolution No. 2018-18, a Resolution authorizing the submission of an application to IBANK for \$550,000 to finance the wastewater lift station.” Yo;We. All ayes.

- 8) APPROVAL OF ENTERING INTO AN AGREEMENT WITH UTILITY SERVICE COMPANY FOR A METER MAINTENANCE PROGRAM AT \$186,423 PER YEAR FOR FIVE YEARS BEGINNING IN 2020. The General Manager reviewed what was discussed at the last board meeting regarding the automated metering system. The bids and pricing for new automated meters was discussed. If this is approved nothing would be paid for the first year and the meters would be installed beginning January 1, 2019. The Board requested further numbers and pricing to compare the bids and the General Manager noted that none of the bids included the first year without any payments and installation. It was asked how many water meters have to be replaced every year. It was estimated that of 1,300 meters as part of the project, only 700 meters are presently needing replacement due to age. It was suggested that the agenda item be tabled until after the new board member elections. The General Manager suggested that now would be the best time to have the installation of the new meters. He clarified to a resident that this will not require any extra charge to residents. Some residents expressed their concerns and the disadvantages regarding the new automated meters. Director Stewart requested more information in regard to early cancellation and owner obligations of the contract. The General Manager noted he doesn't have the expertise or the time to compare other bids and said a consultant would be needed for such a process. There was discussion about how to inform the residents of the change. The board decided that the agenda item be tabled until September Board Meeting.
- 9) DISCUSSION OF 2018 FISCAL YEAR AND THE FUTURE NEEDS OF THE DISTRICT. The General Manager reviewed a few of the items. No action taken.
- 10) APPROVAL OF CAPITAL EQUIPMENT, SUPPLIES AND CONTRACTS IN CONJUNCTION WITH FISCAL YEAR 2018. Yo-"I move that we approve the Capital Equipment, supplies and contracts in conjunction with fiscal year 2018." Yo;St. All ayes.
- 11) APPROVAL TO TRANSFER MONIES FOR FISCAL YEAR ENDING JUNE 30, 2018. The General Manager gave a brief explanation of the transfers, there were no questions or comments. We-"I make a motion to ratify the August 3rd, 2018 letter for transferring money between District funds held by the County and approve the January 2nd, 2019 letter for transferring money between District funds held by the County." We;Yo. All ayes.
- 12) APPROVAL TO SEND VANESSA STEVENS TO THE BOARD SECRETARY CONFERENCE AT A COST NOT TO EXCEED \$1,200. The General Manager noted that as the Clerk of the Board she would benefit from the Conference on October 22nd, 2018, to understand the responsibility of the position. He noted that the amount would likely be reduced due to Grant money received to fund the registration fee of \$525. St-"I motion we approve to send Vanessa Stevens to the Board Secretary Conference at a cost not to exceed \$1,200." St;We. All ayes.
- 13) APPROVAL OF THE JULY 17, 2018 REGULAR BOARD MEETING MINUTES. Yo-"I move we approve the minutes from the Tuesday, July 17, 2018 CSD Board Meeting." Yo;We. All ayes.

- 14) APPROVAL OF CHECKS FOR JUNE AND JULY 2018 AND THE JULY 2018 CALPERS RETIREMENT PAYMENTS. We-"I make a motion to approve the checks for June and July 2018 and the July 2018 CalPERS Retirement payments." We;St. All ayes.
- 15) FINANCIAL REPORTS FOR JUNE & JULY 2018. "Financial Reports RECEIVED AND FILED."
- 16) POLICE REPORT. "Police Report RECEIVED AND FILED."
- 17) GENERAL MANAGER'S REPORT. The General Manager updated the Board in regard to the Road work and overlays that will take place in the next two weeks beginning Monday August 27th. He noted some changes in the bid, one being a problem that was found on Churchill. He spoke about the goal of having the burn site open year-round. There has also been a local resident hired to monitor the solid waste site. He noted that the work to get the video security system up and running is 98% done, with only a few problems still being resolved. Internet service has been installed at the CSD Library allowing the trash site to be monitored from the CSD Office. The Gymnasium, CSD Office and PD areas will also have security cameras. There is also the option of possibly viewing the video feed remotely, so that on call employees can see what's going on at the lift stations and solid waste site. He gave an update on the Golf course and informed the Board that negotiations to purchase it are still ongoing.
- 18) MOTION TO ADJOURN. Yo-"I move we adjourn the meeting." Yo;We.

Attest:

Signed:

Ed Gordon, President
Board of Directors

Vanessa Stevens, Secretary
Board of Directors