**COMMUNITY COMPLAINT FORM**

**INSTRUCTIONS**

1. Use this form for CC&R, Municipal Code violations or Road Issues within the Stallion Springs Community Services District (SSCSD) *Do not use this form for animal complaints*
2. Your complaint will be handled in the order it was received
3. You will be notified as to the status/investigation into your complaint
4. A due diligence report will be created based on your complaint and other complaints that may have been received for the same issue
5. Turn your completed form in to the front SSCSD office

**COMPLAINT INFORMATION**

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| --- | --- |
| **Location/Address:** | **Owner if known** |

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| **Describe issue in detail** (Dates, times, smells, sights, sounds etc. The back of this form may be used for additional information): |

**YOUR INFORMATION (this will be kept anonymous unless judicial proceedings require disclosure)**

***Anonymous complaints will not be accepted***

|  |  |
| --- | --- |
| **Your name:** | **Your address:** |
| **Your best contact phone #:** | **Your email address:** |

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| **Date filed with SSCSD:** |

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| **Describe issue in detail (continued)** |