



AGENDA

Please turn off all cell phones while meeting is in progress.

STALLION SPRINGS COMMUNITY SERVICES DISTRICT
27850 STALLION SPRINGS DRIVE, TEHACHAPI, CA 93561

BOARD OF DIRECTORS REGULAR BOARD MEETING
TUESDAY, NOVEMBER 17, 2020 @ 6:00 PM

Due to the COVID-19 Virus this meeting will be held under modified rules authorized by the Governor's Executive Order. We will socially distance and we ask that you wear a mask when attending.

Meeting will also be available via zoom: if you wish to attend virtually please contact the CSD office at 661-822-3268 for information.

OPEN SESSION:

1. **Flag Salute:**
2. **Call to Order:**
3. **Roll Call:**

Directors present:

Directors absent:

4. **Reserved for President's Comments and Addendum.**
5. **PUBLIC PRESENTATIONS** – This portion of the meeting is reserved for persons desiring to address the Board on any matter not on this agenda and over which this Board has jurisdiction. "Please be advised however, the Brown Act prohibits action on items that are not listed on the Agenda, or properly added to the Agenda under the provisions of the Brown Act. The Board may set such items for consideration at some future Board meeting." Speakers are limited to three (3) minutes. PLEASE STEP TO THE PODIUM TO MAKE

YOUR PRESENTATION. STATE YOUR NAME AND ADDRESS FOR THE RECORD, before making your presentation. Thank you.

6. **BOARD MEMBER ITEMS** – This portion of the meeting is reserved for Directors to present to the Board and to the public, information, announcements and items that have come to their attention. No formal action will be taken. A Board member may request that an item be placed, for consideration, at a future Board meeting.
7. Update to the Regional Urban Water Management Plan (RUWMP)-Approve the agreement between the Stallion Springs Community Services District and the Tehachapi Cummings County Water District for the development of a 2020 Regional Urban Water Management Plan.
8. Approve Resolution No. 2020-25, A Resolution of the Board of Directors adopting the Conflict of Interest Code of the Stallion Springs Community Services District and directing that such code be submitted to the Kern County Board of Supervisors as the District's code reviewing body (Gov. Code § 82011) requesting approval of the amendment as required under Government Code section 87303.
9. Approval of Resolution No. 2020-26, A Resolution of the Board of Directors of the Stallion Springs Community Services District approving the application for the Statewide Park Development and Community Revitalization Program Grant Funds.
10. Begin process to fill vacancy on the SSCSD Board.
11. Approval of the October 20, 2020 Regular Board Meeting Minutes.
12. Approval of Checks for October 2020 and the CalPERS Retirement Payments.
13. Financial Reports.
14. Police Report.
15. General Manager's Report.



STALLION SPRINGS COMMUNITY SERVICES DISTRICT

27800 STALLION SPRINGS DRIVE, TEHACHAPI, CA 93561
(661) 822-3268, FAX (661) 822-1878, sscsd@stallionspringscscsd.com

AGENDA SUPPORTING INFORMATION

Agenda #7

Subject: Approve the agreement between the Stallion Springs Community Services District and the Tehachapi Cummings County Water District for the development of a 2020 Regional Urban Water Management Plan.

Submitted by: Vanessa Stevens, General Manager

Meeting Date: November 17, 2020

Background: The California Urban Water Planning Act requires urban water suppliers that have 3,000 or more service connections or supply 3,000 or more acre-feet of water per year to develop a plan which is submitted to the California Department of Water Resources every five years.

Stallion Springs Community Services District has historically partnered with the other regional water agencies in the development of this plan. The 2020 Regional Urban Water Management Plan is an update to the 2015 plan. Though not all agencies involved including Stallion Springs meet the threshold for the requirement all agencies have agreed to participate in the process. The agencies included are:

- Stallion Springs CSD
- Bear Valley CSD
- Golden Hills CSD
- Tehachapi Cummings County Water District
- City of Tehachapi

The plan is required to evaluate water use, water supply sources, efficiency of use, management measures and a water shortage contingency planning.

Recommendation: Approve the agreement between the Stallion Springs Community Services District and the Tehachapi Cummings County Water District for the development of a 2020 Regional Urban Water Management Plan.

AGREEMENT BETWEEN TEHACHAPI-CUMMINGS COUNTY WATER DISTRICT AND

FOR THE GREATER TEHACHAPI AREA
REGIONAL URBAN WATER MANAGEMENT PLAN COSTS

This agreement (the "RUWMP Agreement" or "Agreement") is made this _____ day of _____, 2020, by and between the Tehachapi-Cummings County Water District, hereinafter referred to as the "District" and _____, hereinafter referred to as the "Water Purveyor."

WHEREAS, the Urban Water Management Planning Act (the "Act") (California Water Code §10610 et. seq.) requires an "urban water supplier" to prepare and adopt an urban water management plan compliant with the Act and update the plan every five years in years ending in five and zero; and

WHEREAS, the Act defines an urban water supplier as "a supplier, either publicly or privately owned, providing water for municipal purposes either directly or indirectly to more than 3,000 customers or supplying more than 3,000 acre-feet of water annually;" and

WHEREAS, the Water Purveyor will be required to have an urban water management plan if it reaches the aforementioned number of customers or annual water supply; and

WHEREAS, the Greater Tehachapi Area has four public water purveyors and one public water wholesaler which cooperate on numerous water-related issues; and

WHEREAS, the District and the four water purveyors desire to pursue a regional urban water management plan rather than individual plans for each water purveyor in an effort to reduce overall costs; and

WHEREAS, the Act states "An urban water supplier may satisfy the requirements of this part by participation in area wide, regional, watershed, or basin wide urban water management planning where those plans will reduce preparation costs and contribute to the achievement of conservation and efficient water use;" and

WHEREAS, an urban water management plan is required in order for a water supplier to be eligible for State grants, loans and drought assistance administered by the Department of Water Resources; and

WHEREAS, an urban water management plan is considered to be a source of information for water supply assessments (SB610) and written verification of water supply (SB221); and

WHEREAS, an urban water management plan is a source document for cities and counties as they prepare their general plans;

NOW, THEREFORE, it is hereby mutually agreed by the parties hereto as follows:

ARTICLE 1. DEFINITIONS. When used in this Agreement, "Contract" shall mean the "Contract for Preparation of a Regional Urban Water Management Plan" attached hereto as Exhibit 1.

ARTICLE 2. PAYMENTS. The Water Purveyor hereby agrees to pay to the District its pro rata share of each Contract installment payment within 45 days of invoicing by the District, which invoice must include a copy of the applicable consultant invoice. The Water Purveyor's pro rata share of these costs shall be equal to the percentage set forth in column 10 of the table attached hereto as Exhibit 2, and the cost thereof shall not exceed that which is provided at column 9 of Exhibit 2 absent written consent of the chief executive officer of each of the parties.

ARTICLE 3. WATER PURVEYOR RESPONSIBILITIES. The Water Purveyor hereby agrees to cooperate fully with the District and with the District's consultant by supplying all requested information and data in a timely manner and by ensuring that a management-level employee or contractor attends meetings, to the extent possible, during the development of the regional urban water management plan.

ARTICLE 4. DISTRICT RESPONSIBILITIES. The District hereby agrees to manage the Contract for the mutual benefit of all plan participants, to make timely payments to the consultant pursuant to the Contract, to provide monthly updates on the progress of the plan, and to organize and publicize all meetings required during the development of the plan.

ARTICLE 5. TERMINATION OF AGREEMENT. This Agreement will terminate upon acceptance of the regional urban water management plan by the legislative body of the Water Purveyor and upon full and final payment pursuant to Article 2.

ARTICLE 6. NOTICES. All notices and payments that are required to be given or made by one party to the other under this Agreement shall be deemed to have been given or made if delivered personally, enclosed in a properly addressed envelope and delivered to a United States Post Office for delivery by registered or certified mail or an overnight delivery service with charges prepaid or charged to the sender's account, addressed to the recipient at the following applicable address, unless such address is changed by notice to the other party:

TEHACHAPI-CUMMINGS COUNTY WATER DISTRICT
Attn: General Manager
22901 Banducci Road (hand delivery)
Tehachapi, CA 93561

P.O. Box 326 (by mail)
Tehachapi, CA 93581

WATER PURVEYOR
Attn: _____

All notices that are required to be given or made to any other Water Purveyor shall be delivered in accordance with this article to the address specified in each Water Purveyor's executed copy of this Agreement.

ARTICLE 7. AMENDMENTS. This Agreement may be amended or modified only by a subsequent written agreement approved and executed by the Water Purveyor and the District.

ARTICLE 8. CONDITIONS PRECEDENT. All of the District's and the Water Purveyor's obligations under this Agreement are expressly subject to the following conditions precedent:

- (a) The legislative bodies of the District, the City of Tehachapi, Golden Hills Community Services District, Bear Valley Community Services District and Stallion Springs Community Services District must each approve this Agreement.
- (b) A proposal for a regional urban water management plan from a qualified consultant must be approved by the chief executive officer of each of the above named agencies and by the District's Board of Directors.

IN WITNESS WHEREOF, the parties have executed this Agreement on the date first above written.

WATER PURVEYOR

TEHACHAPI-CUMMINGS COUNTY
WATER DISTRICT

By: _____
President

By: _____
President

By: _____

By: _____
Secretary

Contract for Preparation of a Regional Urban Water Management Plan

To be provided by consultant/engineering firm with accepted proposal

(accepted proposal to be determined by majority vote of authorized representatives of
the five participating agencies)

Cost Allocation for 2020 Regional Urban Water Management Plan
 Estimated cost of \$100,000

Exhibit 2

Agency	1		2		3		4		5		6		7		8		9		10			
	Basic Plan		Population		Service Connections		Water Production		UWMP Cost Share													
	Number	% of Total	Number	% of Total	Number	% of Total	Number	% of Total	Number	% of Total	Number	% of Total	Number	% of Total	Number	% of Total	Number	% of Total	Number	% of Total	Number	% of Total
Water Purveyors 80% share																						
City of Tehachapi	1	20.0%																\$20,000	20.0%			
Golden Hills CSD	1	20.0%																\$20,000	20.0%			
Beer Valley CSD	1	20.0%																\$20,000	20.0%			
Stallion Springs CSD	1	20.0%																\$20,000	20.0%			
Subtotal Water Purveyors	4	80.0%	0	0.0%	0	0.0%	0	0.0%	0	0.0%	0	0.0%	0	0.0%	0	0.0%	0	\$80,000	80.0%			
Tehachapi-Cummings CWD	1	20.0%																\$20,000	20.0%			
Total Cost																		\$100,000	100.0%			

To Be Determined



STALLION SPRINGS COMMUNITY SERVICES DISTRICT

27800 STALLION SPRINGS DRIVE, TEHACHAPI, CA 93561
(661) 822-3268, FAX (661) 822-1878, sscsd@stallionspringscsd.com

AGENDA SUPPORTING INFORMATION

Agenda #8

Subject: Adopt Resolution No. 2020-25 adopting the Conflict of Interest Code of Stallion Springs Community District and directing that such Code be submitted to the Kern County Board of Supervisors as the District's code-reviewing body (Gov. Code § 82011) requesting approval of the amendment as required under Government Code section 87303.

Submitted by: Vanessa Stevens, General Manager

Meeting Date: November 17, 2020

Background: The Political Reform Act (the "Act") requires all public agencies to adopt and maintain a Conflict of Interest Code containing the rules for disclosure of personal assets and the prohibition from making or participating in making governmental decisions that may affect any personal assets. The Conflict of Interest Code must specifically designate all agency positions that make or participate in the making of decisions and assign specific types of personal assets to be disclosed that may be affected by the exercise of powers and duties of that position. (Gov. Code §§ 87300, 87302.)

The Act further requires that agencies regularly review and update their Codes as necessary when directed by the code-reviewing body or when change is necessitated by changed circumstances. (Gov. Code §§ 87306 and 87306.5.)

Review shows that the District needs to formally adopt the Standard Conflict of Interest Code provided by the Fair Political Practices Commission (FPPC) which incorporates 2 Cal. Code of Regs., section 18730 by reference as the provisions of the Code, declares officials that manage the investment of public funds, lists all positions required to be designated in the Code, including Consultants and New Positions, and establishes a list of disclosure categories for assignment to designated positions and consultants based on the duties of each position.

Attached is a copy of the proposed Conflict of Interest Code incorporating Regulation 18730 as the provisions, declaring officials who manage the investment of public funds, delineating all positions subject to the Code and establishing disclosure categories.

Recommendation: Approve Resolution No. 2025-25, adopting the Conflict of Interest Code of Stallion Springs Community District.

**NOTICE OF INTENTION TO ADOPT THE
CONFLICT OF INTEREST CODE OF THE
STALLION SPRINGS COMMUNITY SERVICES DISTRICT**

NOTICE IS HEREBY GIVEN that the Board of Trustees of the Stallion Springs Community Services District (the "District") intends to adopt the District's Conflict of Interest Code (the "Code") pursuant to Government Code section 87306.

The Code designates those employees, members, officers, and consultants who make or participate in the making of decisions and are subject to the disclosure requirements of the District's Code. The District's proposed Code will formally adopt the Standard Code of the Fair Political Practices Commission, include positions that must be designated, establish disclosure categories which are assigned to each position based on their official duties, and declare officials who manage public investments.

The proposed Code will be considered by the Board of Trustees on November 17, 2020, at 6:00 p.m. at 27580 Stallion Springs Drive, Tehachapi, California. Any interested person may be present and comment at the public meeting or may submit written comments concerning the proposed amendment.

Copies of the proposed Conflict of Interest Code may be reviewed at, and copies obtained from, the office of the District Manager noted below.

Any comments or inquiries should be directed to the attention of Vanessa Stevens, District Manager, 27580 Stallion Springs Drive, Tehachapi, CA 93561; (661) 658-4923. Written comments must be submitted no later than November 17, 2020, at 6:00 p.m.

LAW OFFICES OF
BEST BEST & KRIEGER LLP

CONFLICT OF INTEREST CODE

OF THE

STALLION SPRINGS

COMMUNITY SERVICES DISTRICT

**CONFLICT OF INTEREST
CODE OF THE
STALLION SPRINGS
COMMUNITY SERVICES DISTRICT
(Amended November 17, 2020)**

The Political Reform Act (Government Code Section 81000, et seq.) requires state and local governmental agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission had adopted regulations (2 Cal. Code of Regs. Section 18730) that contain the terms of a standard conflict of interest code which can be incorporated by reference, in an agency's code. After public notice and hearing, Section 18730 may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act. Therefore, the terms of 2 Cal. Code of Regs. Section 18730 and any amendments to it duly adopted by the Fair Political Practices Commission are hereby incorporated by reference. This incorporation page, Regulation 18730, and the attached Appendix designating positions and establishing disclosure categories, shall constitute the conflict of interest code of the **Stallion Springs Community Services District (the "District")**.

All officials and designated positions and consultants required to submit a statement of economic interests (Form 700) shall file their statements with the **General Manager** as the District's Filing Officer. The Filing Officer shall make and retain a copy of all statements filed by the General Manager and Members of the Board of Directors, and forward the originals of such statements to the Clerk of the Board of Supervisors. The **General Manager** shall retain the original statements of all other officials and designated positions and will make this Code and all retained statements available for public inspection and reproduction during regular business hours (Gov. Code § 81008).

APPENDIX
CONFLICT OF INTEREST CODE
OF THE
STALLION SPRINGS
COMMUNITY SERVICES DISTRICT

(Amended November 17, 2020)

PART “A”

OFFICIALS WHO MANAGE PUBLIC INVESTMENTS

District Officials who manage public investments, as defined by 2 California Code of Regulations § 18700.3(b), are NOT subject to the District’s Code but must file disclosure statements under Government Code section 87200 et seq. [Regs. § 18730(b)(3)] These positions are listed here for informational purposes only.

It has been determined that the positions listed below are officials who manage public investments¹ :

Investment Consultants

¹ Individuals holding one of the above-listed positions may contact the Fair Political Practices Commission for assistance or written advice regarding their filing obligations if they believe that their position has been categorized incorrectly. The Fair Political Practices Commission makes the final determination whether a position is covered by § 87200.

DESIGNATED DISTRICT POSITION

GOVERNED BY THE CONFLICT OF INTEREST CODE

<u>DESIGNATED POSITION</u> <u>TITLE OF FUNCTION</u>	<u>DISCLOSURE CATEGORIES</u> <u>ASSIGNED</u>
Chief Wastewater Treatment Plant Operator	5
District Legal Counsel	1, 2
District Manager	1, 2
Financial Officer	1, 2
General Manager	1, 2
Lead Water Operator	5
Members of the Board of Directors	1, 2
Police Chief	1, 2
Public Works Operations Manager	5

Consultants and New Positions ²

² Individuals serving as a consultant as defined in FPPC Reg 18700.3 or in a new position created since this Code was last approved that makes or participates in making decisions must file under the broadest disclosure set forth in this Code subject to the following limitation:

The General Manager may determine that, due to the range of duties or contractual obligations, it is more appropriate to assign a limited disclosure requirement. A clear explanation of the duties and a statement of the extent of the disclosure requirements must be in a written document. (Gov. Code Sec. 82019; FPPC Regulations 18219 and 18734.). The General Manager's determination is a public record and shall be retained for public inspection in the same manner and location as this Conflict of Interest Code. (Gov. Code Sec. 81008).

LAW OFFICES OF
BEST BEST & KRIEGER LLP

PART “B”

DISCLOSURE CATEGORIES

The disclosure categories listed below identify the types of economic interests that the designated position must disclose for each disclosure category to which he or she is assigned.³ “Investment” means financial interest in any business entity (including a consulting business or other independent contracting business) and are reportable if they are either located in or doing business in the jurisdiction, are planning to do business in the jurisdiction, or have done business during the previous two years in the jurisdiction of the District.

Category 1: All investments and business positions in business entities, and sources of income located in, that do business in or own real property within the jurisdiction of the District.

Category 2: All interests in real property which is located in whole or in part within, or not more than two (2) miles outside, the jurisdiction of the District, including any leasehold, beneficial or ownership interest or option to acquire property.

Category 3: All investments and business positions in business entities and sources of income, including gifts, loans and travel payments, that are engaged in land development, construction or the acquisition or sale of real property within the jurisdiction of the District.

Category 4: All investments and business positions in business entities, and sources of income, including gifts, loans and travel payments, that provide services, products, materials, machinery, vehicles or equipment of a type purchased or leased by the District.

Category 5: All investments and business positions in business entities, and sources of income, including gifts, loans and travel payments, that provide services, products, materials, machinery, vehicles or equipment of a type used, purchased or leased by the designated position’s department, unit or division.

³ This Conflict of Interest Code does not require the reporting of gifts from outside this agency’s jurisdiction if the source does not have some connection with or bearing upon the functions or duties of the position. (Reg. 18730.1)

**BEFORE THE BOARD OF DIRECTORS OF THE
STALLION SPRINGS COMMUNITY SERVICES DISTRICT**

Resolution No. 2020-25

RE: RESOLUTION OF THE BOARD OF TRUSTEES OF THE STALLION SPRINGS
COMMUNITY SERVICES DISTRICT TO ADOPT A CONFLICT OF INTEREST
CODE PURSUANT TO THE POLITICAL REFORM ACT OF 1974

WHEREAS, the State of California enacted the Political Reform Act of 1974, Government Code section 81000 et seq. (the "Act"), which contains provisions relating to conflicts of interest which potentially affect all officers, employees and consultants of the Stallion Springs Community Services District (the "District") and requires all public agencies to adopt and promulgate a conflict of interest code; and

WHEREAS, the potential penalties for violation of the provisions of the Act are substantial and may include criminal and civil liability, as well as equitable relief which could result in the District being restrained or prevented from acting in cases where the provisions of the Act may have been violated; and

WHEREAS, notice of the time and place of a public meeting on, and of consideration by the Board of Trustees of, the proposed Conflict of Interest Code was provided each affected designated position and publicly posted for review; and

WHEREAS, a public meeting was held upon the proposed amended Code at a regular meeting of the Board of Trustees on November 17, 2020, at which all present were given an opportunity to be heard on the proposed Code.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Stallion Springs Community Services District that the Board of Trustees does hereby adopt the proposed Conflict of Interest Code, a copy of which is attached hereto and shall be on file with the District Manager and available to the public for inspection and copying during regular business hours;

BE IT FURTHER RESOLVED that the said Conflict of Interest Code shall be submitted to the Kern County Board of Supervisors for approval and said Code shall become effective immediately upon approval of the proposed Conflict of Interest Code.

BE IT FURTHER RESOLVED that any previously adopted conflict of interest codes are rescinded upon the effective date of the proposed Conflict of Interest Code.
APPROVED AND ADOPTED this 17th day of November, 2020.

AYES:
NOES:
ABSENT:
ABSTAIN:

I HEREBY CERTIFY that the foregoing Resolution is the Resolution of said District as duly passed and adopted by said Board of Directors on the 17th day of November 2020.

WITNESS my hand and seal of said Board of Directors this 17th day of November 2020.

Ed Gordon
President Board of Directors

ATTESTS:

Vanessa Stevens
Board Secretary



STALLION SPRINGS COMMUNITY SERVICES DISTRICT

27800 STALLION SPRINGS DRIVE, TEHACHAPI, CA 93561
(661) 822-3268, FAX (661) 822-1878, sscsd@stallionspringscsd.com

AGENDA SUPPORTING INFORMATION

Agenda #9

- Subject:** Approval of Resolution No. 2020-26, A Resolution of the Board of Directors of the Stallion Springs Community Services District approving the application for the Statewide Park Development and Community Revitalization Program.
- Submitted by:** Vanessa Stevens, General Manager
- Meeting Date:** November 17, 2020
- Background:** The California Department of Parks and Recreation is offering funding for new development and revitalization of parks throughout the state. This funding is available through a competitive grant process called Proposition 68 Statewide Park Program (SPP) funding for local parks. One of the steps in this process is to obtain the attached signed Resolution.
- The Stallion Springs Parks and Recreation Department will be applying for the grant in hopes to expand the Community Center play area and create a new development behind the District office. This new development will be for all ages and will include a number of different amenities.
- As part of the grant program, the department will be hosting community meetings to get feedback and ideas from the community as to what types of improvements they would like to see. List of meetings dates and times can be found on our website.
- Recommendation:** Approve Resolution No. 2020-26, A Resolution of the Board of Directors of the Stallion Springs Community Services District approving the application for the Statewide Park Development and Community Revitalization Program.

**RESOLUTION OF THE Stallion Springs Community Services District, Board of Directors OF Stallion Springs, Kern County, Stallion Springs Community Services District,
Approving the Application for
STATEWIDE PARK DEVELOPMENT AND COMMUNITY REVITALIZATION
PROGRAM GRANT FUNDS**

WHEREAS, the State Department of Parks and Recreation has been delegated the responsibility by the Legislature of the State of California for the administration of the Statewide Park Development and Community Revitalization Grant Program, setting up necessary procedures governing the application; and

WHEREAS, said procedures established by the State Department of Parks and Recreation require the Applicant to certify by resolution the approval of the application before submission of said application to the State; and

WHEREAS, successful Applicants will enter into a contract with the State of California to complete the Grant Scope project;

NOW, THEREFORE, BE IT RESOLVED that the (Stallion Springs Community Services District) hereby:

APPROVES THE FILING OF AN APPLICATION FOR THE (STALLION SPRINGS COMMUNITY RECREATIONAL PARK); AND

1. Certifies that said Applicant has or will have available, prior to commencement of any work on the project included in this application, the sufficient funds to complete the project; and
2. Certifies that if the project is awarded, the Applicant has or will have sufficient funds to operate and maintain the project, and
3. Certifies that the Applicant has reviewed, understands, and agrees to the General Provisions contained in the contract shown in the Grant Administration Guide; and
4. Delegates the authority to the General Manager to conduct all negotiations, sign and submit all documents, including, but not limited to applications, agreements, amendments, and payment requests, which may be necessary for the completion of the Grant Scope; and
5. Agrees to comply with all applicable federal, state and local laws, ordinances, rules, regulations and guidelines.
6. Will consider promoting inclusion per Public Resources Code §80001(b)(8 A-G).

Approved and adopted the 17th day of November, 2020.

I, the undersigned, hereby certify that the foregoing Resolution Number 2020-26 was duly adopted by the Stallion Springs Board of Directors following a roll call vote:

Ayes:

Noes:

Absent: _____ (Clerk)



STALLION SPRINGS COMMUNITY SERVICES DISTRICT

27800 STALLION SPRINGS DRIVE, TEHACHAPI, CA 93561
(661) 822-3268, FAX (661) 822-1878, sscsd@stallionspringscsd.com

AGENDA SUPPORTING INFORMATION

Agenda #10

Subject: Procedure to fill empty Board position

Submitted by: Vanessa Stevens, General Manager

Date: November 17, 2020

Background: Our Board consists of three Directors, a Vice President and a Board President. Currently we have Director Dewell, Director Leslie, Director Sasnett, Vice Chair Wellman, and Chair Gordon. Because Chair Gordons term will end on December 17th the Board will need to take action to fill this vacancy.

The procedure to fill the position will be to post the vacancy, accept applications from the public and allow the Board of Directors to appoint someone to fill the vacancy.

Those interested in the position can obtain an application in the District office during normal business hours or on our website www.stallionspringscsd.com

Recommendation: Allow the General Manager to post the empty Board position and begin the process to fill the position

STALLION SPRINGS COMMUNITY SERVICES DISTRICT

Notice of vacancies of the Board of Directors (Gov. Code 1780)

PLEASE TAKE NOTICE pursuant to Section 1780 of the Government Code that the Ed Gordon has fulfilled his term effective December 17, 2020 creating a vacancy in the office of Director for Stallion Springs Community Services District. The remaining Directors of the Stallion Springs Community Services District intend to fill the vacancy by appointment made at the Board's regular meeting to be held at 6:00 p.m. on Tuesday January 19, 2021. Persons residing within the community of Stallion Springs Community Services District and otherwise qualified to serve as a Director who are interested in being appointed to fill the vacancy are invited to obtain an application and submit their name and resume to the District. Deadline for application is Friday January 8, 2021 at 4 p.m. Contact Vanessa Stevens, General Manager at vstevens@stallionspringscsd.com for more information.



STALLION SPRINGS COMMUNITY SERVICES DISTRICT

27800 STALLION SPRINGS DRIVE, TEHACHAPI, CA 93561
(661) 822-3268, FAX (661) 822-1878, sscsd@stallionspringscsd.com

Boards Questionnaire

Date: _____

Name: _____

Residence Address: _____

Mailing Address: _____

Occupation: _____

Phone Number: Home: _____ Business: _____ Cell: _____

E-Mail Address: _____

1. How long have you lived in Stallion Springs? _____

2. Are you a registered voter in Kern County? Yes No:

3. Why are you seeking appointment to the Board? _____

4. What is your experience or knowledge regarding the Board or Stallion Springs? _____

5. State your views regarding the work of the Board. _____

6. The Board meets a minimum of 12 times per year; more if there are special meetings or projects. Therefore, it is required for all members to be in attendance to insure a quorum. Are you able to devote this amount of time? Yes No

7. Have you attended any meetings of the Board? Yes No

If yes, how many times in the past twelve months? _____

8. Would there be a possible conflict of interest if you were appointed to this Board? Yes No

If yes, please explain: _____

9. Have you ever come before or dealt with the Board? Yes No

If yes, please explain: _____

12. Have you ever served on a local government Board or Committee in this or any other community?

Yes No

If yes, please explain: _____

IF ADDITIONAL SPACE IS NEEDED, PLEASE CONTINUE ON A SEPARATE SHEET.
RETURN TO: General Manager, Stallion Springs Community Services District, 27800 Stallion Springs Drive, Tehachapi, California 93561 or Fax to (661)822-1878. Please include a cover letter expressing your interest in serving on the Board of Directors. Please call or e-mail if you have any questions: (661)822-3268 vstevens@stallionspringscsd.com