



# AGENDA

**Please turn off all cell phones while meeting is in progress.**

STALLION SPRINGS COMMUNITY SERVICES DISTRICT  
27850 STALLION SPRINGS DRIVE, TEHACHAPI, CA 93561

**Due to the COVID-19 Virus this meeting will also be held via zoom:  
if you wish to attend virtually please contact the  
CSD office at 661-822-3268 for information.**

BOARD OF DIRECTORS REGULAR BOARD MEETING  
TUESDAY, FEBRUARY 16, 2021 @ 6:00 PM

1. **Flag Salute:**
2. **Call to Order:**
3. **Roll Call:**  
Directors present:  
Directors absent:
4. **Reserved for President's Comments and Addendum.**
5. **PUBLIC PRESENTATIONS** – This portion of the meeting is reserved for persons desiring to address the Board on any matter not on this agenda and over which this Board has jurisdiction. “Please be advised however, the Brown Act prohibits action on items that are not listed on the Agenda, or properly added to the Agenda under the provisions of the Brown Act. The Board may set such items for consideration at some future Board meeting.” Speakers are limited to three (3) minutes. PLEASE STEP TO THE PODIUM TO MAKE YOUR PRESENTATION. STATE YOUR NAME AND ADDRESS FOR THE RECORD, before making your presentation. Thank you.
6. **BOARD MEMBER ITEMS** – This portion of the meeting is reserved for Directors to present to the Board and to the public, information, announcements and items that have come to their attention. No formal action will be taken. A Board member may request that an item be placed, for consideration, at a future Board meeting.

7. Nominations and establishing of the President and Vice President positions on the Board of Directors for 2021-2022.
8. Approval for a 1.5% cost of living increase for the employees of Stallion Springs CSD effective Fiscal Year 2021-2022 and based on budget considerations.
9. Approval of Resolution No. 2021-02, a Resolution of the Board of Directors of the Stallion Springs Community Services District continuing a program for Enhanced Weed Abatement.
10. Board Approval of Resolution 2021-03, Intention to Establish Road Assessment Charges for Fiscal Year 2022 (July 1, 2021-June 30, 2022).
11. Board Approval of Resolution 2021-04, Intention to Establish Water Assessment Charges for Fiscal Year 2022 (July 1, 2021-June 30, 2022).
12. Board Approval of Resolution 2021-05, Intention to Establish Sewer Assessment Charges for Fiscal Year 2022 (July 1, 2021-June 30, 2022)
13. Approval of listing of names authorizing Bank of the West, and Bank of the Sierra financial transactions.
14. Approval of the January 19, 2021 Regular Board Meeting Minutes.
15. Approval of Checks for January 2021 and the CalPERS Retirement Payments.
16. Financial Reports.
17. Police Report.
18. General Manager's Report.



# STALLION SPRINGS COMMUNITY SERVICES DISTRICT

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## **AGENDA SUPPORTING INFORMATION**

### Agenda #7

- Subject: Nominations and establishing of the President and Vice President positions on the Board of Directors for 2021-2022.
- Submitted by: Vanessa Stevens, General Manager
- Meeting Date: February 16, 2021
- Background: The Titles for the District state that the Board will nominate and elect a President and Vice President every two years. These nominations are acceptable to do so during this regular Board Meeting.
- Per our Titles, the General Manager shall chair the proceedings for the election of the President. Once the votes are in the newly elected President shall then assume office immediately, and shall chair the proceedings for the election of the Vice President.
- Recommendation: Allow the General Manager to chair the nomination and election process for these positions, as outlined in the Titles.



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## **AGENDA SUPPORTING INFORMATION**

### Agenda #8

**Subject:** Approval for a 1.5% Cost of Living Increase for Employees of Stallion Springs C.S.D. effective in Fiscal Year 2021-2022 based on budget considerations.

**Submitted by:** Vanessa Stevens, General Manager

**Meeting Date:** February 16, 2021

**Background:** As outlined in the Stallion Springs Employee Policy Manual page 17, D Compensation, Cost of Living Adjustments are to be considered each year as recommended by the General Manager.

Based on the Consumer Price Index (All Urban Consumers) there was an increase for the prior year of 1.4%. The General Manager is recommending 1.5%.

The approval is the first step in the COLA process for Fiscal Year 2022. The second step involves the General Manager determining that the Fiscal Year 2022 budget can sustain the increase. No increase will be made until budget has been reviewed.

**Recommendation:** Approve a 1.5% Cost of Living Increase for Employees of SSCSD for Fiscal Year 2021-2022 and based on budget considerations.

## Economic News Release

Table 1. Consumer Price Index for All Urban Consumers (CPI-U): U. S. city average, by expenditure category

**Table 1. Consumer Price Index for All Urban Consumers (CPI-U): U.S. city average, by expenditure category, January 2021**  
 [1982=84=100, unless otherwise noted]

Expenditure category	Relative importance Dec. 2020	Unadjusted indexes			Unadjusted percent change		Seasonally adjusted percent change		
		Jan. 2020	Dec. 2020	Jan. 2021	Jan. 2020-Jan. 2021	Dec. 2020-Jan. 2021	Oct. 2020-Nov. 2020	Nov. 2020-Dec. 2020	Dec. 2020-Jan. 2021
All items	100.000	257.971	260.474	261.582	1.4	0.4	0.2	0.2	0.3
Food	14.119	261.057	270.023	270.938	3.8	0.3	0.0	0.3	0.1
Food at home	7.772	243.110	251.253	252.107	3.7	0.3	-0.2	0.3	-0.1
Cereals and bakery products	1.001	275.916	283.735	282.911	2.5	-0.3	-0.3	0.3	-0.8
Meats, poultry, fish, and eggs	1.736	252.905	264.475	265.922	5.1	0.5	0.1	-0.2	0.5
Dairy and related products	0.792	223.035	231.740	231.546	3.8	-0.1	0.3	0.7	-0.4
Fruits and vegetables	1.341	301.679	306.506	309.954	2.7	1.1	0.1	-0.2	-0.2
Nonalcoholic beverages and beverage materials	0.930	172.313	177.539	179.789	4.3	1.3	-0.6	0.9	0.1
Other food at home	1.972	210.763	218.534	217.824	3.4	-0.3	-0.5	0.7	-0.3
Food away from home <sup>(1)</sup>	6.347	289.137	299.369	300.382	3.9	0.3	0.1	0.4	0.3
Energy	6.155	213.043	198.155	205.273	-3.6	3.6	0.7	2.6	3.5
Energy commodities	3.020	232.906	198.997	212.676	-8.7	6.9	0.5	5.1	7.3
Fuel oil <sup>(1)</sup>	0.084	291.872	231.044	243.588	-16.5	5.4	3.3	10.2	5.4
Motor fuel	2.875	228.343	194.996	208.387	-8.7	6.9	0.5	5.2	7.4
Gasoline (all types)	2.811	227.010	193.990	207.406	-8.6	6.9	0.5	5.2	7.4
Energy services	3.135	203.318	206.758	207.649	2.1	0.4	0.9	0.2	-0.3
Electricity	2.425	212.018	214.375	215.242	1.5	0.4	0.3	0.4	-0.2
Utility (piped) gas service	0.710	174.272	180.767	181.709	4.3	0.5	3.0	-0.4	-0.4
All items less food and energy	79.726	266.004	269.226	269.755	1.4	0.2	0.2	0.0	0.0
Commodities less food and energy commodities	20.200	143.532	145.317	145.973	1.7	0.5	0.0	0.1	0.1
Apparel	2.663	120.853	114.434	117.785	-2.5	2.9	0.7	0.9	2.2
New vehicles	3.756	147.253	149.091	149.377	1.4	0.2	0.0	0.4	-0.5
Used cars and trucks	2.750	136.064	150.891	149.659	10.0	-0.8	-1.4	-0.9	-0.9
Medical care commodities <sup>(1)</sup>	1.580	386.331	377.921	377.546	-2.3	-0.1	-0.4	-0.2	-0.1
Alcoholic beverages	1.038	253.592	259.397	259.765	2.4	0.1	0.4	0.1	-0.1
Tobacco and smoking products <sup>(1)</sup>	0.608	1,144.642	1,199.508	1,220.942	6.7	1.8	0.5	0.6	1.8
Services less energy services	59.526	342.694	346.808	347.190	1.3	0.1	0.2	0.0	0.0
Shelter	33.316	323.053	327.702	328.282	1.6	0.2	0.1	0.1	0.1
Rent of primary residence	7.862	337.825	344.455	344.758	2.1	0.1	0.1	0.1	0.1
Owners' equivalent rent of residences <sup>(2)</sup>	24.263	331.522	337.695	338.181	2.0	0.1	0.1	0.1	0.1
Medical care services	7.289	552.721	564.201	568.778	2.9	0.8	-0.1	-0.1	0.5
Physicians' services <sup>(1)</sup>	1.817	384.715	391.807	397.892	3.4	1.6	0.0	-0.1	1.6
Hospital services <sup>(3)</sup>	2.221	349.152	355.232	358.733	2.7	1.0	0.3	0.3	0.3
Transportation services	5.142	324.500	312.959	311.312	-4.1	-0.5	1.3	-0.6	-0.3
Motor vehicle maintenance and repair <sup>(1)</sup>	1.099	300.112	309.888	310.662	3.5	0.2	0.4	0.0	0.2
Motor vehicle insurance	1.598	572.693	545.376	551.552	-3.7	1.1	-0.2	-0.1	1.6
Airline fares	0.633	255.200	205.983	200.825	-21.3	-2.5	3.7	-2.5	-3.2

**Footnotes**

- (1) Not seasonally adjusted.
- (2) Indexes on a December 1982=100 base.
- (3) Indexes on a December 1996=100 base.

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Last Modified Date: February 11, 2021



# STALLION SPRINGS COMMUNITY SERVICES DISTRICT

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## AGENDA SUPPORTING INFORMATION

### Agenda #9

**Subject:** Approval of Resolution No. 2021-02, A Resolution of the Board of Directors of the Stallion Springs Community Services District continuing a program for Enhanced Weed Abatement.

**Submitted by:** Vanessa Stevens, General Manager

**Meeting Date:** February 16, 2021

**Background:** Each year the District provides a mowing program within designated areas in Stallion. The owners of unimproved properties in certain designated areas have the option of mowing their lots or having the district mow their lots.

The program has worked well in regard to fire prevention, public safety assistance and the overall look for the community.

**Recommendation:** Approve Resolution No. 2021-02.

**BEFORE THE BOARD OF DIRECTORS OF THE  
STALLION SPRINGS COMMUNITY SERVICES DISTRICT**

Resolution No. 2021-02

RE: A RESOLUTION OF THE BOARD OF DIRECTORS OF STALLION SPRINGS COMMUNITY SERVICES DISTRICT CONTINUING A PROGRAM FOR ENHANCED WEED ABATEMENT

WHEREAS, this Board of Directors declares and determines as follows:

1. Government Code Section 61100(t), which is applicable to Community Services District, provides in part:

“Abate weeds pursuant to Part 5 Section 14875 of the Health and Safety Code.”

2. Duly adopted and recorded “Amended and Restated of Declaration of Establishment of Restrictions, Easements, Conditions, Covenants and Restrictions for Tract 3445”, as amended and restated February 15, 2000, and recorded with the officials of Kern County as document No. 0200024860 on March 3, 2000, provide as follows at Article II.D.3:

“No weeds, rubbish, debris, objects or materials of any kind, plant, tree(s) seeds infected with noxious insects, diseases or infestations, shall be placed, grown or permitted to accumulate upon any portion of lot so as to render or thereafter render such portion of the lot unsanitary, unsightly, offensive, a fire hazard, or detrimental to any lot or parcel in the vicinity thereof or to the occupants of any such lot or parcel. In the event of any default in the performance of this provision, the Stallion Springs Community Services District hereby reserves unto itself and any of its agents the right to enter upon that portion of the property and do all things necessary to place the site in a safe, sanitary and orderly condition and any expenses therefor shall result in a lien against the property unless paid by the owner of said property within forty-five (45) days after written demand thereof.”

3. With adoption of Ordinance No. 112 on August 17, 1999, this Board established a weed abatement ordinance in accordance with the foregoing authorities and as otherwise provided by law.

4. The Kern County Fire Department encourages full weed abatement of property to protect lives and structure from fires, wherever possible.

5. The following areas of Stallion Springs Community Services District (“District”) are particularly subject to threat of fire because of denser population and smaller lots, in addition to being most visible aesthetically within the community: All, or portions, of lots in Tract 4286 and Blocks E, N, O, P, U, V, X, Y, Z, AA, BB, CC, DD, EE, FF, GG, HH, II, JJ, KK, LL, MM, NN, and OO.

Golf Course: 3445-V-59 (ATN: 318-030-01-00-8) and 2574-PN40 (ATN: 317-560-08-00-

6. Because of the unique nature of that portion of Stallion Springs described in Section 5, it is in the interest of the District and its landowners to adopt, during 2020, a weed abatement program more stringent than that provided in Ordinance No. 112.

7. The Stallion Springs Police Department finds weed abatement to assist in public safety.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors as follows:

1. The foregoing findings and recitals are true and correct.

2. The District shall adopt the following Weed Abatement Program in 2021 for that portion of the District identified in Section 5:

2.1 Notification, by lot owners, mowing their own property must be submitted to the District by May 14, 2021 and mowed by June 1, 2021. **Otherwise, the District assumes the property owner desires the District to mow the lot.**

2.2 The District establishes the following rate structure of \$95 for each parcel under two acres and \$150 per hour for parcels two acres or larger.

**For parcels under two acres:**

2.3 Payment of \$95 by property owners desiring to have the District mow their lot must be received by May 21, 2021.

2.4 Failure to prepay the \$95.00 by May 21, 2021 will result in a charge of \$125.00 which will be due May 28, 2021 through August 6, 2021. If these amounts are not paid during this time frame, the District will pursue the process and remedies prescribed in Section 6 and 7 of Ordinance No.112 to place a lien on the property in the amount of \$230.00 plus interest if applicable.

3. The General Manager shall make available a notice of the provisions of the Resolution to all property owners of the lands described in Section 5 above.

4. This Resolution is supplemental to Ordinance 112 and does not supersede Ordinance 112 except as specifically provided herein.

PASSED, APPROVED AND ADOPTED by the Board of Directors of the Stallion Springs Community Services District this 16<sup>th</sup> day of February 2021, on the following roll call vote:

AYES:

NOES:

ABSENT

ABSTAIN:

\_\_\_\_\_  
Leslie Wellman, Vice President  
Board of Directors

Attest:

\_\_\_\_\_  
Vanessa Stevens, Board Secretary





# STALLION SPRINGS COMMUNITY SERVICES DISTRICT

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## **AGENDA SUPPORTING INFORMATION**

### Agenda #10

**Subject:** Board Approval of Resolution No. 2021-03, Intention to Establish Road Assessment Charges for Fiscal Year 2021 (July 1, 2021 – June 30, 2022).

**Submitted by:** Vanessa Stevens, General Manager

**Meeting Date:** February 16, 2021

**Background:** Each year the District goes through the process of taking the necessary steps to approve the annual road assessment charges to be placed on the property tax bills.

The process to place this on the tax roll includes: approving the attached "Intention" Resolution; mailing the Notice of Hearing and the proposed establishing Resolution to all property owners; and, at the June Board Meeting, holding a public hearing to approve the establishing Resolution.

**Recommendation:** Approve Resolution 2021-03.

**BEFORE THE BOARD OF DIRECTORS OF THE  
STALLION SPRINGS COMMUNITY SERVICES DISTRICT**

Resolution No. 2021-03

RE: A RESOLUTION OF THE BOARD OF DIRECTORS OF STALLION SPRINGS COMMUNITY SERVICES DISTRICT OF INTENTION TO ESTABLISH ROAD ASSESSMENT AND TO HAVE SAME COLLECTED BY THE COUNTY OF KERN WITH GENERAL TAXES FOR FISCAL YEAR COMMENCING JULY 1, 2021.

SECTION A:

THIS BOARD OF DIRECTORS DECLARES AND DETERMINES AS FOLLOWS:

1. Pursuant to Government Code Section 61115(b), the District may fix and collect an assessment for the costs of work or improvements to District roads.
2. The District operates, maintains roads within portions of the District. Each parcel/lot within the following are presently accessible from said roads: Tracts 3445, 3733, 4286, 4660, 4675, 4982, Parcel Maps 1568, 1758, 2260, 2574, 3112, 3837, 4294, (except Tract 4294 Lots 1, 2, 3 & 4) 4642, 5320, 8452, Parcel Map Waivers 855, 856, 857, and APN # 448-080-06-00-6 and APN # 318-500-11-00-3 or any subsequent division of any them.
3. The following parcels have historically not been charged a road assessment because the parcels are related to other parcels for which road assessments are already levied: APN 317-640-17-00-5, APN 317-630-50-00-7 and APN 317-620-19-00-5.
4. Funds are needed by the District for the purpose of operating and maintaining its roads, and it is fair and equitable that a portion of such required funds be obtained through a road assessment as herein provided.
5. The District's General Manager has prepared and filed a written report which contains the description of each parcel of real property for which a road assessment is proposed to be levied.
6. As provided at Section 5 of Article XIID of the California Constitution, said road assessment at its previously levied rate of \$150.00 per acre or per parcel, is exempt from the procedural requirements of Section 4 of said Article XIID.

SECTION B:

NOW, THEREFORE, BE IT RESOLVED BY THIS BOARD OF DIRECTORS AS FOLLOWS:

1. The foregoing findings are true and correct.
2. For the fiscal year commencing July 1, 2021, the District intends to impose a road

assessment on each parcel/lot within the Tracts described at Section A2 above in the amount of \$150.00 for each parcel of land.

3. As authorized by Governmental Code Section 61115(b), et seq., The District intends to have said road assessments collected by the County of Kern with its general taxes.
4. A hearing shall be held on June 15, 2021, commencing at 6:00 p.m. for the purpose of receiving and hearing any comments, questions or objections to establishment of said proposed road assessment, and that same be collected by the County of Kern with its general taxes.
5. Notice of said hearing shall be provided by publication of a notice in substantially the form attached hereto as Exhibit "A", together with a proposed resolution establishing said assessment, and by mailing a copy of said notice and resolution to each person owning a parcel of real property for which said assessment is proposed to be levied in accordance with the last equalized assessment role. Publication shall be once a week for two weeks prior to the hearing in the Tehachapi News, a newspaper of general circulation in the area.

PASSED, APPROVED AND ADOPTED by the Board of Directors of the Stallion Springs Community Services District this 16th day of February 2021, on the following roll call vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

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Leslie Wellman, Vice President  
Board of Directors

Attest:

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Vanessa Stevens, Secretary  
Board of Directors



# STALLION SPRINGS COMMUNITY SERVICES DISTRICT

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## **AGENDA SUPPORTING INFORMATION**

### Agenda #11

**Subject:** Board Approval of Resolution No. 2021-04, Intention to Establish Water Standby or Availability Charges, for Fiscal Year 2022 (July 1, 2021 – June 30, 2022).

**Submitted by:** Vanessa Stevens, General Manager

**Meeting Date:** February 16, 2021

**Background:** Each year the District goes through the process of taking the necessary steps to approve the annual water Availability/Standby charges to be placed on the property tax bills.

The process includes: approving the attached “Intention” Resolution; mailing the Notice of Hearing and the proposed establishing Resolution to all property owners; and, at the June Board Meeting, holding a public hearing to approve the establishing Resolution.

**Recommendation:** Approve Resolution 2021-04.

**BEFORE THE BOARD OF DIRECTORS OF THE  
STALLION SPRINGS COMMUNITY SERVICES DISTRICT**

Resolution No. 2021-04

RE: A RESOLUTION OF THE BOARD OF DIRECTORS OF STALLION SPRINGS COMMUNITY SERVICES DISTRICT OF INTENTION TO ESTABLISH WATER STANDBY OR AVAILABILITY CHARGES AND TO HAVE SAME COLLECTED BY THE COUNTY OF KERN WITH GENERAL TAXES FOR FISCAL YEAR COMMENCING JULY 1, 2021.

SECTION A:

THIS BOARD OF DIRECTORS DECLARES AND DETERMINES AS FOLLOWS:

1. Pursuant to Government Code Section 61124, the District may fix and collect a water standby or availability charge not to exceed \$30.00 per year per acre of land, or \$30.00 per year for each parcel of land of less than an acre, whether water is actually used or not.
2. The District operates, maintains, and develops water sources to serve each parcel/lot or dwelling unit within the District as shown with an Assessor Parcel Number and nonexempt Use Code on the latest equalized County Assessment Roll. All parcels/lots and dwelling units within the District are benefitted by the District's water source, which are available when needed for such parcels/lots.
3. The District operates and maintains a water system within portions of the District. Each parcel/lot within the following are presently capable of being served from said distribution system. Tracts 3445, 3733, 4286, 4660, 4675, 4982, Parcel Maps 1568, 1758, 2260, 2574, 3112, 3837, 4642, 4294, 5320, 8452 Parcel Map waivers 855, 856, 857, and APN # 448-080-06-00-6 and APN # 318-500-11-00-3 or any subsequent division of any of them.
4. The following parcels have historically not been charged a water standby or availability charge because the parcels are related to other parcels for which water standby or availability charges are already levied: APN 317-640-17-00-5, APN 317-630-50-00-7 and APN 317-620-19-00-5.
5. Funds are needed by the District for the purpose of operating and maintaining its water sources facilities and its water distribution system, and it is fair and equitable that a portion of such required funds be obtained through a water standby or availability charge as herein provided.
6. The District's General Manager has prepared and filed a written report which contains the description of each parcel of real property for which a water standby or availability charge is proposed to be levied.
7. As provided at Section 5 of Article XIID of the California Constitution, said standby or availability charge at its maximum authorized and previously levied rate of \$30.00 per acre or per parcel for parcels of less than one acre, is exempt from the procedural requirements of Section 4 of said Article XIID.

SECTION B:

NOW, THEREFORE, BE IT RESOLVED BY THIS BOARD OF DIRECTORS AS FOLLOWS:

1. The foregoing findings are true and correct.

2. For the fiscal year commencing July 1, 2021, the District intends to impose a water standby or availability charge in the following amounts:
  - (a) On each parcel/lot within the Tracts described at Section A.3 above in the amount of \$30.00 per acre of land or \$30.00 for each parcel of land less than one acre, and
  - (b) On each other parcel/lot in the District not described at Section A.3 above a charge of \$1.00 per year per acre of \$1.00 for each parcel of land less than one acre, provided, however no charge shall be levied for the parcel/lots described at Section A.4.
3. As authorized by Governmental Code Section 61124, et seq., the District intends to have said water standby or availability charge collected by the County of Kern with its general taxes.
4. A hearing shall be held on June 15, 2021, commencing at 6:00 p.m. for the purpose of receiving and hearing any comments, questions or objections to establishment of said proposed water standby or availability charge, and that same be collected by the County of Kern with its general taxes.
5. Notice of said hearing shall be provided by publication of a notice in substantially the form attached hereto as Exhibit "A", together with a proposed Resolution establishing said charge, and by mailing a copy of said notice and Resolution to each person owning a parcel of real property for which said charges are proposed to be levied in accordance with the last equalized assessment role.

Publication shall be once a week for two weeks prior to the hearing in the Tehachapi News, a newspaper of general circulation in the area.

PASSED, APPROVED AND ADOPTED by the Board of Directors of the Stallion Springs Community Services District this 16th day of February 2021, on the following roll call vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

\_\_\_\_\_  
Leslie Wellman, Vice President  
Board of Directors

Attest:

\_\_\_\_\_  
Vanessa Stevens, Secretary



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## **AGENDA SUPPORTING INFORMATION**

### Agenda #12

**Subject:** Board Approval of Resolution No. 2021-05, Intention to Establish a Sewer Standby/Availability Charge, for Fiscal Year 2022 (July 1, 2021–June 30, 2022).

**Submitted by:** Vanessa Stevens, General Manager

**Meeting Date:** February 16, 2021

**Background:** Each year, the District goes through the process of taking the necessary steps to approve the annual sewer standby charges to be placed on the property tax bills.

The process includes: approving the attached “Intention” Resolution; mailing the Notice of Hearing and the proposed establishing Resolution to all property owners; and, at the June Board Meeting, holding a public hearing to approve the establishing Resolution.

**Recommendation:** Approve Resolution 2021-05.

**BEFORE THE BOARD OF DIRECTORS OF THE  
STALLION SPRINGS COMMUNITY SERVICES DISTRICT**

Resolution No. 2021-05

RE: A RESOLUTION OF THE BOARD OF DIRECTORS OF THE STALLION SPRINGS COMMUNITY SERVICES DISTRICT OF OUR INTENTION TO ESTABLISH A SEWER STANDBY OR AVAILABILITY CHARGE AND TO HAVE SAME COLLECTED BY THE COUNTY OF KERN WITH GENERAL TAXES FOR FISCAL YEAR COMMENCING JULY 1, 2021.

SECTION A:

THIS BOARD OF DIRECTORS DECLARES AND DETERMINES AS FOLLOWS:

1. Pursuant to Government Code Section 61124, the District may fix and collect a sewer standby or availability charge not to exceed \$15.00 per year per acre of land, or \$15.00 per year for each parcel of land less than an acre, whether the sewer is actually used or not.
2. The District operates and maintains a sewer/wastewater distribution and treatment system within portions of the District. Each parcel/lot within the following are presently capable of being served by such a system:
  - (a) Each acre of land within Kern County Assessors parcels:  
317-480-19, 3.79 ac; 317-480-20, 2.15 ac; 317-480-21, 8.94 ac;  
317-542-06, 3.18 ac; 317-550-05, 2.85 ac; 317-550-10, 2.78 ac;  
317-550-11, 5.22 ac; 317-600-05, 27.27 ac; 317-650-01, 6.72 ac;  
318-190-20, 1.24 ac; 318-190-21, 1.50 ac; and
  - (b) All remaining lots or parcels within the boundaries of Sewer Zone "A" as described in Title 9 of the Stallion Springs Community Services District Ordinance Code; and
  - (c) Each parcel within Kern County Assessor Parcel 317-532-02, 317-532-033, and 318-030-01; or within any subsequent division of any of them, to which sewer is made available by the District whether the sewer service is used or not.
3. Funds are needed by the District for the purpose of operating and maintaining its sewer/wastewater distribution and treatment system, and it is fair and equitable that a portion of such required funds be obtained through a sewer standby or availability charge as herein provided.
4. The District's General Manager has prepared and filed a written report containing the description of each parcel of real property for which a sewer standby or availability charge is proposed to be levied.
5. As provided at Section 5 of Article XIID of the California Constitution, said standby or availability charge at its maximum authorized and previously levied rate of \$15.00 per acre



per parcel for parcels less than one acre, is exempt from the procedural requirements of Section 4 of said Article XIID.

SECTION B:

NOW, THEREFORE, BE IT RESOLVED BY THIS BOARD OF DIRECTORS AS FOLLOWS:

1. The foregoing findings are true and correct.
2. For the fiscal year commencing July 1, 2021, the District intends to impose a sewer standby or availability charge on each parcel/lot within the Tracts described at Section A2 above in the amount of \$15.00 per acre of land or \$15.00 for each parcel of land less than one acre:
3. As authorized by Governmental Code Section 61124, The District intends to have said sewer standby or availability charge collected by the County of Kern with its general taxes.
4. A hearing shall be held on June 15, 2021, commencing at 6:00 p.m. for the purpose of receiving and hearing any comments, questions or objections to establishment of said proposed sewer standby or availability charge, and that same be collected by the County of Kern with its general taxes.
5. Notice of said hearing shall be provided by publication of a notice in substantially the form attached hereto as Exhibit "A", together with a proposed Resolution establishing said charge, and by mailing a copy of said notice and Resolution to each person owning a parcel of real property for which said charges are proposed to be levied in accordance with the last equalized assessment role. Publication shall be once a week for two weeks prior to the hearing in the Tehachapi News, a newspaper of general circulation in the area.

PASSED, APPROVED AND ADOPTED by the Board of Directors of the Stallion Springs Community Services District this 16<sup>th</sup> day of February 2021, on the following roll call vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Attest:

\_\_\_\_\_  
Leslie Wellman, Vice President  
Board of Directors

\_\_\_\_\_  
Vanessa Stevens, Secretary  
Board of Directors



# STALLION SPRINGS COMMUNITY SERVICES DISTRICT

27800 STALLION SPRINGS DRIVE, TEHACHAPI, CA 93561  
(661) 822-3268, FAX (661) 822-1878, [sscsd@stallionspringscsd.com](mailto:sscsd@stallionspringscsd.com)

## **AGENDA SUPPORTING INFORMATION**

Agenda #13

Subject: Approval of listing of names authorizing Bank of the West,  
And Bank of Sierra financial transactions.

Submitted by: Jenni Morris, Financial Officer

Meeting Date: February 16, 2021

Background: With the change in regards to individuals serving on the  
CSD Board of Directors, it is necessary to make changes so that the District  
has proper signatory ability.

See attached memo

Recommendation: A motion and a vote should be taken as outlined in the  
attached memo.

STALLION SPRINGS  
COMMUNITY  
SERVICES DISTRICT

27800 STALLION SPRINGS DRIVE, TEHACHAPI, CA 93561

TO: BOARD OF DIRECTORS  
FROM: JENNI MORRIS  
DATE: FEBRUARY 16, 2021  
SUBJECT: SIGNATURE AUTHORIZATION

DIRECTION FOR MOTION:

PER THE BOARD OF DIRECTORS WE ARE APPROVING FOR  
AUTHORIZATION THE LIST OF DESIGNATED SIGNORS:

AUTHORIZED SIGNATURES:

VANESSA STEVENS, GENERAL MANAGER  
DAVID ARANDA, ASSIST. GENERAL MANAGER  
JENNI MORRIS FINANCIAL OFFICER

LIMITED TRANSACTIONS (SIGNOR'S ONLY) THE FOLLOWING:

LESLIE WELLMAN, DIRECTOR  
BEN DEWELL, DIRECTOR  
BARRY LESLIE, DIRECTOR  
TERESA SASNETT, DIRECTOR  
NEIL RECORD, DIRECTOR

STALLION SPRINGS COMMUNITY SERVICES DISTRICT  
**MINUTES**  
FOR THE BOARD OF DIRECTORS SPECIAL MEETING

TUESDAY, JANUARY 19, 2021 @5:00 PM

**MEETING WAS HELD VIA ZOOM DUE TO THE COVID-19 RESTRICTIONS**

- 1) PRESENTATION OF THE FISCAL YEAR 2019/2020 AUDIT PRESENTED BY PAUL KAYMARK WITH NIGRO & NIGRO. No. Action Taken.

STALLION SPRINGS COMMUNITY SERVICES DISTRICT  
**MINUTES**  
FOR THE BOARD OF DIRECTORS REGULAR MEETING

TUESDAY, JANUARY 19, 2021 @6:00 PM

- 1) Flag Salute: Vice Chair Wellman
- 2) Call to Order: Vice Chair Wellman
- 3) Roll Call: Present: Directors Dewell, Sasnett and Vice Chair Wellman  
Absent: None

Note: De, We, and Sa are abbreviations for Directors Dewell, Wellman, and Sasnett respectively. For example: De;We denotes Director Dewell made the motion and Director Wellman seconded it. Each item relates to the agenda item by the same number. Immediately following each item of these minutes is a description, printed in capital letters of the action taken on that item by the Board of Directors.

- 4) RESERVED FOR PRESIDENT'S COMMENTS AND ADDENDUM. Vice Chair Wellman mentioned a large pothole at the first mail site in Stallion that needs to be addressed. Vice Chair Wellman also commended staff for the clean up day and wanted to remind everyone that the County dump is available as well as the line for the clean up day was long.
- 5) PUBLIC PRESENTATIONS. None.
- 6) BOARD MEMBER ITEMS. Director Dewell made some suggestions regarding the COVID-19 vaccinations and suggested we reach to offer them here in Stallion Springs.
- 7) APPROVAL OF FISCAL YEAR AUDIT. We- "I make a motion that we approve the audit as presented." We;Sa.
- 8) APPOINTMENT OF DIRECTOR BARRY LESLIE. We- "I make the motion to appoint Director Leslie." We;De. Roll call. All ayes.
- 9) INTERVIEW CANDIDATES AND APPOINT AN INDIVIDUAL TO SERVE ON THE BOARD AND FILL THE VACANT POSITION. Sa- "I would like to table this appointment until the end of

the meeting to think it over a bit longer.” All members of the Board agreed and the motion was tabled.

- 10) BEGIN PROCESS TO FILL VACANCY ON THE SSCSD BOARD. The General Manager noted that as of December 17<sup>th</sup> there will be a vacancy on the board. She explained the procedure to fill the vacancy. We- “I make a motion that we fill the vacancy on the CSD board.” We;Le. Roll call. All ayes.
- 11) APPROVAL OF THE OCTOBER 2020 REGULAR MONTHLY BOARD MEETING MINUTES. Sa- “I make a motion for the approval the October 2020 regular monthly board meeting minutes.” Sa;We. Roll call. All ayes.
- 12) APPROVAL OF CHECKS FOR OCTOBER 2020 AND THE CALPERS RETIREMENT PAYMENTS. We- “I make a motion that we approve the checks for October 2020 and the CalPERS retirement payments.” We;Sa. Roll call. All ayes.
- 13) FINANCIAL REPORTS- Vice Chair Wellman- “RECEIVED AND FILED.”
- 14) POLICE REPORT- Vice Chair Wellman- “Police Report RECEIVED AND FILED.”
- 15) GENERAL MANAGER’S REPORT- The General Manager gave an overview of the report. Vice Chair Wellman- “Manager’s report RECEIVED AND FILED.”
- 16) AGENDA ITEM NUMBER 9 INTERVIEW CANDIDATES AND APPOINT AN INDIVIDUAL TO SERVE ON THE BOARD AND FILL THE VACANT POSITION. Director Sasnett thanked the two candidates for their time and interest. She noted that both were very good candidates for the position. Sa- “I make a motion to appoint Neil Record to the Stallion Springs Board of Directors.” Sa;We. Roll call. All ayes.
- 16) MOTION TO ADJOURN. Chair Wellman- “I move we adjourn.”

Signed:

Attest:

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Leslie Wellman, Vice President  
Board of Directors

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Vanessa Stevens, Secretary  
Board of Directors

**Stallion Springs Community Services District**  
**Reconciliation Detail**  
**2102 · CSDA-Bank of Umpqua, Period Ending 01/31/2021**

Type	Date	Num	Name	Clr	Amount	Balance
<b>Beginning Balance</b>						6,886.86
<b>Cleared Transactions</b>						
<b>Charges and Cash Advances - 24 items</b>						
Credit Card Charge	01/01/2021	JAN 2...	INDEED	X	-273.49	-273.49
Credit Card Charge	01/01/2021	JAN 2...	ZOOM	X	-14.99	-288.48
Credit Card Charge	01/04/2021	66205...	JIM BURKE FORD	X	-561.16	-849.64
Credit Card Charge	01/04/2021	612656	NAPA AUTO	X	-141.91	-991.55
Credit Card Charge	01/04/2021	114-7...	AMAZON.COM	X	-24.33	-1,015.88
Credit Card Charge	01/05/2021	684828	TIRE STORE, THE-...	X	-700.00	-1,715.88
Credit Card Charge	01/05/2021	59719...	PUBLIC SAFETY C...	X	-292.61	-2,008.49
Credit Card Charge	01/05/2021	652073	WALMART	X	-24.62	-2,033.11
Credit Card Charge	01/07/2021	10014...	GLOCK PROFESSI...	X	-250.00	-2,283.11
Credit Card Charge	01/09/2021	611212	M&M SPORTS, UNI...	X	-308.34	-2,591.45
Credit Card Charge	01/10/2021	111-1...	AMAZON.COM	X	-40.73	-2,632.18
Credit Card Charge	01/11/2021	18273	THE GARAGE, LLC	X	-908.89	-3,541.07
Credit Card Charge	01/12/2021	633636	WALMART	X	-20.74	-3,561.81
Credit Card Charge	01/14/2021	JAN 2...	IHIRE, LLC	X	-265.00	-3,826.81
Credit Card Charge	01/20/2021	O153...	UNITED STATES P...	X	-1,308.15	-5,134.96
Credit Card Charge	01/21/2021	JAN 2...	INDEED	X	-505.83	-5,640.79
Credit Card Charge	01/21/2021	114-6...	AMAZON.COM	X	-168.84	-5,809.63
Credit Card Charge	01/21/2021	673977	WALMART	X	-26.78	-5,836.41
Credit Card Charge	01/21/2021	114-4...	AMAZON.COM	X	-26.43	-5,862.84
Credit Card Charge	01/22/2021	JAN 2...	INTUIT	X	-899.91	-6,762.75
Credit Card Charge	01/26/2021	18515	THE GARAGE, LLC	X	-115.00	-6,877.75
Credit Card Charge	01/26/2021	JAN 2...	RACKSPACE	X	-39.24	-6,916.99
Credit Card Charge	01/26/2021	112-7...	AMAZON.COM	X	-21.44	-6,938.43
Credit Card Charge	01/26/2021	112-6...	AMAZON.COM	X	-21.34	-6,959.77
<b>Total Charges and Cash Advances</b>					<b>-6,959.77</b>	<b>-6,959.77</b>
<b>Payments and Credits - 7 items</b>						
Bill	12/31/2020	DEC 2...	UMPQUA BANK	X	10.71	10.71
Bill	12/31/2020	DEC 2...	UMPQUA BANK	X	52.84	63.55
Bill	12/31/2020	DEC 2...	UMPQUA BANK	X	150.00	213.55
Bill	12/31/2020	DEC 2...	UMPQUA BANK	X	639.76	853.31
Bill	12/31/2020	DEC 2...	UMPQUA BANK	X	1,722.25	2,575.56
Bill	12/31/2020	DEC 2...	UMPQUA BANK	X	4,311.30	6,886.86
Credit Card Credit	01/31/2021	REFU...	UMPQUA BANK	X	793.01	7,679.87
<b>Total Cleared Transactions</b>					<b>720.10</b>	<b>720.10</b>
<b>Cleared Balance</b>					<b>-720.10</b>	<b>6,166.76</b>
<b>Register Balance as of 01/31/2021</b>					<b>-720.10</b>	<b>6,166.76</b>
<b>Ending Balance</b>					<b>-720.10</b>	<b>6,166.76</b>