

STALLION SPRINGS COMMUNITY SERVICES DISTRICT
MINUTES
FOR THE BOARD OF DIRECTORS REGULAR MEETING

TUESDAY, MAY 19, 2020 @ 6:00 PM

Due to the COVID-19 Emergency this meeting was held under modified teleconferencing rules authorized by the Governor's Executive Order N-29-20

Participants joined the meeting via teleconferencing.

All Board Members were present from remote locations.

Note: De, Le, Ro, We and Go are abbreviations for Directors Dewell, Leslie, Rowan, Wellman and Gordon respectively. For example: Go;Ro denotes Director Gordon made the motion and Director Rowan seconded it. Each item relates to the agenda item by the same number. Immediately following each item of these minutes is a description, printed in capital letters of the action taken on that item by the Board of Directors.

CLOSED SESSION @5:30 PM:

- 1) CLOSED SESSION PERSONNEL

OPEN SESSION:

2) Call to Order: Chair Gordon

3) Flag Salute: Chair Gordon

4) Roll Call:

Present: Directors Dewell, Leslie, Wellman, and Chair Gordon

Absent: Director Rowan

5) RESERVED FOR PRESIDENT'S COMMENTS AND ADDENDUM. None.

6) PUBLIC PRESENTATIONS. None.

7) BOARD MEMBER ITEMS. Chair Gordon announced that Vanessa Stevens has been made the permanent General Manager for the District.

- 8) DISCUSSION OF THE DRAFT FISCAL YEAR BUDGET FOR 2021(JULY 2020-JUNE 2021) AND APPROVAL TO PUBLISH A NOTICE FOR THE PUBLIC HEARING ON THE BUDGET AT JUNE 16, 2020 BOARD MEETING. David Aranda spoke to the Board about the drafted budget and highlighted some items for each of the Departments. We- "I make a motion for the staff to publish a notice for a public hearing to be held June 16, 2020." We;Le. 4 Ayes. 1 Absent.
- 9) BOARD APPROVAL OF RESOLUTION NO. 2020-10, AUTHORIZING THE FINANCIAL OFFICER TO PREPARE A REPORT SUMMARIZING A LIST OF PROPERTIES WITH DELINQUENT AND INACTIVE CHARGES AND SET A HEARING DATE IN ACCORDANCE WITH GOVERNMENT CODE SECTION 61115. We- "I make a motion to approve Resolution No. 2020-10, and to set the hearing date for June 16, 2020." We;De. 4 Ayes. 1 Absent.
- 10) APPROVE A ROAD CONTRACT NOT TO EXCEED \$50,000 FOR OILING DESIGNATED ROADS IN STALLION SPRINGS. The General Manager informed the board that the budget is around \$20,000 but the contract is not to exceed \$50,000. He suggested that even though road funds are low in the budget it is worth it to pull from reserve funds to complete the project and not risk greater damage to the roads that need to be oiled. Director Dewell asked a question about what work was done last year. The General Manager explained that there was a large road contract in 2018 and approval to go to bid in 2019 but the board did not approve the contract at that time due to the cost. Director Dewell also asked about the software program plan. Director Wellman also asked a question about how long it takes before they can drive on the oiled roads so as to not stain the driveway. David Aranda made a few suggestions. We- "I make a motion to move forward with the District to spend up to \$50,000 from road reserves for an oil contract of designated roads in Stallion Springs." We;De. 4 Ayes, 1 absent.
- 11) RATIFY THE PURCHASE OF THE VERNEER CHIPPER AT A COST OF \$36,294.69. We- "I make a motion to ratify the purchase of the Verneer Chipper to paid by the solid waste capital equipment department for a cost of \$36,294.69." We;Le. 4 Ayes. 1 Absent.
- 12) RATIFY THE PURCHASE OF A BOBCAT S450 T4 BOBCAT SKID-STEER LOADER AT A COST OF \$37,993.00. Vanessa Stevens noted that this purchase is part of the solid waste project and will be very useful for field staff and other projects. David Aranda noted that the reason why they are being ratified is for Auditor's records. We- "I make a motion that we ratify the purchase of a Bobcat S450 T4 Bobcat Skid-Steer loader at a cost of \$37,993.00 to be paid by the solid waste capital reserve account." We;De. 4 Ayes. 1 Absent.
- 13) APPROVAL OF THREE AGREEMENTS WITH CALIFORNIA GATE SYSTEMS AT A TOTAL COST OF \$131,000 FOR THE SOLID WASTE TRANSFER SITE PROJECT. Vanessa Stevens explained that California Gate Systems is the company that the District is using to put in the system needed for the Transfer site. Many quotes were considered, and this quote is the total for the fence, gate system, the cutting, trenching for conduit and cabling, and the relocation of the cameras. There was a discussion of

where the swing gates would be located on the site and how they would work. David Aranda spoke about the 3 different orders with California Gate Systems. We- "I make a motion we ratify the three agreements in the amount of \$73,500, \$15,000, and \$42,284 with California Gate Systems paid by Solid Waste Transfer Site reserves." We;Le. 4 Ayes. 1 Absent.

- 14) REQUEST BY PROPERTY OWNER NICOLE BRENES TO PURCHASE A PORTION OF A DISTRICT EASMENT. The General Manager explained the residents' request to purchase a small portion of a large District easement and noted that the purchase does not affect the District, it is only an excessive easement due to the placement of a waterline. The General Manager and the resident are in negotiations for a price. The Resident is only asking for 50 feet of the existing easement. Director Dewell asked why the resident wanted to purchase the property's easement. She explained it is for a workshop they plan to build and that most of the acreage of her property is not usable due to the terrain. The easement extends 100ft, only the first 4 or 5 parcels. The purchase only refers to easement pertaining of the residents' property. We- "I make a motion to approve selling of 50ft of the 100ft District easement that runs parallel to Mrs. Brenes' property and approve allowing the General Manager to determine the value of the property per square foot." We;De. 4 Ayes. 1 absent.
- 15) APPROVAL OF THE APRIL 21, 2020 REGULAR BOARD MEETING MINUTES. We- "I make a motion to approve the Regular Board Meeting minutes from April 21, 2020." We;De. 4 Ayes. 1 Absent.
- 16) APPROVAL OF CHECKS FOR APRIL 2020 AND THE CALPERS RETIREMENT PAYMENTS. We- "I make a motion that we approve the checks for April 2020 and the CalPERS Retirement payments." We;Le. 4 Ayes. 1 Absent.
- 17) FINANCIAL REPORTS. David Aranda made a few comments in regard to the financial report. "Financial Report RECEIVED AND FILED."
- 18) POLICE REPORT. The Police Report will be presented at the June Board meeting for the months of May and June.
- 19) GENERAL MANAGER'S REPORT. Vanessa Stevens spoke to the Board about the progress of ongoing projects. She noted that May 27th the lake will be stocked and that the gym floor is almost done. There are preparations for re-opening with policies in place based on the Governor's orders. The Bornt building is also about ready and noted that the Stallion Springs Church offered to put new in flooring in the rooms. There was a question about the progress on the water meters. David Aranda stated that they are still are on schedule. "Manager's Report RECEIVED AND FILED."
- 20) MOTION TO ADJOURN. We- "I make a motion that we adjourn."