STALLION SPRINGS COMMUNITY SERVICES DISTRICT

**MINUTES**

FOR THE BOARD OF DIRECTORS REGULAR MEETING

TUESDAY, JUNE 19, 2018 @6:00 PM

Call to Order: Chair Gordon

Flag Salute: Director Young

Roll Call: Present: Directors Rowan, Stewart, Wellman, Young and Chair Gordon

Absent: None.

Note: Go, Ro, St, We and Yo are abbreviations for Directors Gordon, Rowan, Stewart, Wellman and Young respectively. For example: Go;Yo denotes Director Gordon made the motion and Director Young seconded it. Each item relates to the agenda item by the same number. Immediately following each item of these minutes is a description, printed in capital letters of the action taken on that item by the Board of Directors.

1) RESERVED FOR PRESIDENT’S COMMENTS AND ADDENDUM.

2) PUBLIC PRESENTATIONS. Resident Joanie Clark, at 18820 Pinehurst Place, reminded those present of the Neighborhood Watch meeting Tuesday June 26th at 6:30pm and of the annual POA meeting June 23rd at the Community Center. She explained how POA funds are used and what has been purchased. Larry Heasley, at 28050 Stallion Springs Dr., made a suggestion about consideration of a stop sign at Churchill and Stallion Springs Dr. Also he suggested re-painting the crosswalks. Jackie Shelton, at 27350 Needles Ct., spoke about lot clearance and weed abatement. The General Manager addressed her concerns and explained the CSD’s process of weed abatement and the challenges of getting it done quickly. Sheila Fowler spoke about Illegal trash dumping at the waste site. She felt that there should be more charge for the non-resident use of the trash site. The General Manager addressed her concerns and noted that the issue would be discussed on a later agenda item of the meeting. He also reminded residents that to have something placed on the agenda for the Board meetings they must personally speak with a board member and also that there will be re-elections for three Board members if anyone is interested in those positions.

3) BOARD MEMBER ITEMS. Chair Gordon mentioned that he attended the legislative days and gave an update regarding several changes for special districts.

4) PUBLIC HEARING FOR FINDING, DETERMINING, AND DECLARATION OF ANTICIPATED DISTRICT REVENUES AND EXPENSES FOR THE FISCAL YEAR 2019 (JULY 1, 2018-JUNE 30, 2019) AND ESTABLISHING ASSESSMENTS RELATIVE THERETO. Chair Gordon declared the hearing open. There were no verbal and no written comments. The hearing was closed.

5) BOARD APPROVAL OF RESOLUTION NO. 2018-16, FINDING, DETERMINING AND DECLARING ANTICIPATED DISTRICT REVENUE AND EXPENSES FOR THE FISCAL YEAR 2019 (JULY 1, 2018-JUNE 30, 2019) AND ESTABLISHING ASESSMENTS RELATIVE THERETO. The General Manager noted some adjustments made to the budget presented to board at the May Board Meeting in regard to the hire of another police officer. This would require moving budgeted money from solid waste department to the police department. Yo-“I move we approve Resolution 2018-16 as presented.” Yo;We. All ayes. Yo-“I move that we approve the fiscal year 2018-2019 budget.” Yo;We. All ayes.

6) PUBLIC HEARING FOR ROAD ASSESSMENT CHARGE FOR FISCAL YEAR 2018 THROUGH JUNE 2019. Chair Gordon declared the hearing open. There were no verbal or written comments. The hearing was closed.

7) BOARD APPROVAL OF RESOLUTION NO. 2018-05 ESTABLISHING ROAD ASSESSMENT CHARGE FOR FISCAL YEAR 2019 (JULY 1, 2018-JUNE 30, 2019) St-“I move that the Board approve Resolution No. 2018-05 Road assessment charge for fiscal year 2019 (July 1, 2018-June 30, 2019).” St;We. All ayes.

8) PUBLIC HEARING FOR WATER STANDBY/AVAILABILITY CHARGE FOR FISCAL YEAR 2018 THROUGH JUNE 2019. Chair Gordon declared the hearing open. The General Manager explained what the standby/availability charge is for. There were no verbal and written comments. The hearing was closed.

9) BOARD APPROVAL OF RESOLUTION NO 2018-06, ESTABLISHING WATER STANDBY/AVAILABILITY CHARGE FOR FISCAL YEAR 2019 (JULY 1, 2018-JUNE 30, 2019). Yo-“I move that we approve Resolution No. 2018-06, establishing water standby/availability charge for fiscal year 2019.” Yo;We. All ayes.

10) PUBLIC HEARING FOR SEWER STANDBY/AVAILABILITY CHARGE FOR FISCAL YEAR 2018 THROUGH JUNE 2019. Chair Gordon declared the hearing open. There were no verbal or written comments. The hearing was closed.

11) BOARD APPROVAL OF RESOLUTION NO. 2018-07, ESTABLISHING SEWER STANDBY/AVAILABILITY CHARGE FOR FISCAL YEAR 2019 (JULY 1, 2018-JUNE 30, 2019). St-“I motion that we approve Resolution No. 2018-07 establishing sewer standby/availability charge for fiscal year 2019.” St;We. All ayes.

12) PUBLIC HEARING FOR SPECIAL TAX FOR POLICE PROTECTION SERVICES FOR FISCAL YEAR 2018 THROUGH JUNE 2019. Chair Gordon declared the hearing open. There were no verbal or written comments. The hearing was closed.

13) BOARD APPROVAL OF RESOLUTION NO. 2018-12, ESTABLISHING A SPECIAL TAX FOR POLICE PROTECTION SERVICES FOR FISCAL YEAR 2019 (JULY 1, 2018-JUNE 30, 2019). Yo-“I move we approve Resolution 2018-12, establishing a special tax for police protection service for fiscal year 2019.” Yo;We. All ayes.

14) PUBLIC HEARING IN REGARD TO COLLECTING CHARGES AND PENALTIES FOR WATER, SEWER AND SOLID WASTE CHARGES THAT ARE DELINQUENT FOR THE FOLLOWING PROPERTIES IN EXHIBIT A AND DIRECTION FROM THE BOARD OF DIRECTORS IN REGARD TO PLACING CHARGES ON THE 2018/2019 KERN COUNTY PROPERTY TAX ROLL. Chair Gordon declared the hearing open. There were no written comments. One resident expressed her disagreement to the charges for new property owners because of delinquent accounts. There was a discussion in regard to how the charges are handled and how new property owners can be notified of charges still owed to a property. The hearing was closed.

15) BOARD APPROVAL OF RESOLUTION NO. 2018-11, A RESOLUTION APPROVING FRINANCIAL OFFICER’S REPORT IN REGARD TO THE PLACEMENT OF CHARGES AND PENALTIES ON THE 2018/2019 KERN COUNTY TAX ROLL (FUND #50391) IN ACCORDANCE WITH GOVERNMENT CODE SECTION 6115(B). We-“I move that we approve Resolution 2018-11, a Resolution approving financial officer’s report in regard to the placement of charges and penalties on the 2018/2019 Kern County tax roll.” We;Yo. All ayes.

16) PUBLIC HEARING IN REGARD TO THE COLLECTION OF INACTIVE WATER CHARGES TO BE PLACED ON THE 2108/2019 KERN COUNTY PROPERTY TAX ROLL. Chair Gordon declared the hearing open. There were no written comments. There was one comment made from resident Adrianna Rios, at 27660 Stallion Springs Drive, regarding charges to her account that she was not notified of. The hearing was closed.

17) BOARD APPROVAL OF RESOLUTION NO. 2018-09 A RESOLUTION APPROVING THE PLACEMENT OF WATER FLAT CHARGES FOR INACTIVE ACCOUNTS ON THE 2018/2019 KERN COUNTY TAX ROLL IN ACCORDANCE WITH GOVERNMENT CODE SECTOIN 6115(B). Ro-“I approve Resolution 2018-09 placing water flat charges for inactive accounts on the 2018/2019 Kern County property tax, with the exclusion of the properties located at 27660 Stallion springs Dr. and 29591 San Joaquin Dr.” Ro;St. All ayes.

18) PUBLIC HEARING IN REGARD TO THE COLLECTION OF INACTIVE SEWER CHARGES TO BE PLACED ON THE 2018/2019 KERN COUNTY PROPERTY TAX ROLL. Chair Gordon declared the hearing open. There were no written or verbal comments. The hearing was closed.

19) BOARD APPROVAL OF RESOLUTION NO. 2018-10, A RESOLUTION APPROVING THE PLACEMENT OF SEWER FLAT CHARGES FOR INACTIVE ACOUNTS ON THE 2018/2019 KERN COUNTY TAX ROLL IN ACCORDANCE WITH GOVERNMENT CODE SECTION 6115 (B). Ro-“I move we approve Resolution 2018-10, a Resolution approving the placement of sewer flat charges for inactive accounts on the 2018/2019 Kern County property tax, with the exception of the property at 27660 Stallion Springs Dr.” Ro;Yo. All ayes.

20) BOARD APPROVAL OF RESOLUTION NO. 2018-17, A RESOLUTION TO TRANSFER FUNDS UNAPPROPRIATED AS OF JUNE 30, 2018 TO VARIOUS CONTINGENCY/CAPITAL RESERVE ACCOUNT AND TO ESTABLISH THE APPROPRIATION LIMIT FOR FISCAL YEAR 2018/2019. The General Manager explained the purpose of this Resolution. Yo-“I move we approve Resolution 2018-17 to transfer funds unappropriated as of June 30, 2018 to various contingency/capital reserve account and to establish the appropriation limit for fiscal year 2018/2019.” Yo;We. All ayes.

21) APPROVAL TO PROVIDE WASTE MANAGEMENT WITH A TEN YEAR NOTICE IN REGARD TO TERMINATION OF SERVICE FOR WASTE DISPOSAL. There was a discussion by the General Manager regarding the recommendations from the District’s attorney about the agreement made by the District with waste management and how that agreement would affect the District if there are any future changes to the waste management site. We-“I make a motion that we approve the writing of a letter by legal counsel notifying Waste Management of termination of services effective July 2028.” We;Yo. All ayes.

22) APPROVAL TO SELL THE DISTRICT OWNED PROPERTY LOCATED AT 16904 BOLD VENTURE DRIVE FOR $125,000. Director Stewart left the Board room for possible conflict of interest. The General Manager spoke about the possibilities and options of selling property to Woodward and leasing the building on the property from Woodard. He also noted that it would only be done with legal council’s approval and agreement. CERT members expressed their concern about selling the property and how it would affect the CERT team without the building at their disposal for equipment and trailers. Various options were discussed for a solution. The Board directed the General Manager to meet with CERT to discuss things further and come to an agreement. The discussion was tabled until agenda item 26. Yo-“I move that we declare the property at 16904 Bold Venture Drive as surplus property and sell the property to Woodward for $125,000 with 120 day escrow following the approval of our General Counsel.” Yo;We. Director Stewart abstained. 4 ayes.

23) APPROVE MAJOR ROAD CONTRACT NOT TO EXCEED 1.8 MILLION DOLLARS AND AUTHORIZE THE BOARD PRESIDENT TO SIGN THE CONTRACT. The General Manager gave the Board details in regard to road contract and how the community will be given notice to road work. We-“I move that we approve the major road contract not to exceed 1.8 million dollars and authorize the Board President to sign the contract with Griffith Company, the lowest bidder for the work, and with the exception that the attorneys have an issue with bond and the contract.” We;Yo. All ayes.

24) APPROVAL TO INCREASE RATES FOR VARIOUS SERVICES PROVIDED BY THE SSCSD. The General Manager noted that he has been reviewing misc. fees by the District and Parks & Recreation. He made recommendations for raising rates for Artcom reviews and the fees associated with them. There was a suggestion for a higher rate for Multi-Family dwelling Artcom application. There was a discussion in regard to Cummings Valley residents’ rates for use of the waste site. Yo-“I move that we approve the increase in rates with the exception that multi-family dwelling rates will be raised to $5,000 and applications for each additional unit to $1,000.” Yo;St. All ayes.

25) POST APPROVAL TO SIGN THE SEWER JETTING/VIDEOING AGREEMENTS WITH CLAY JETTING SERVICE FOR $99,420. Yo-“I approve we sign the sewer jetting/videoing agreements with Clay Jetting Service for $99,420.” Yo;Ro. All ayes.

26) DISCUSSION AND DIRECTION IN REGARD TO A CERT FACILITY AND DISTRICT FACILITIES. Agenda item tabled due to the need of further discussion with CERT.

27) DISCUSSION AND POSSIBLE PURCHASE OF VIDEO EQUIPMENT FOR SECURITY OF THE STALLION SPRINGS CSD FACITLITIES. The General Manager explained to the Board why there is a need for a video security system in the CSD facilities, especially at the solid waste site. He expressed his concern about the monthly service maintenance fee included one of the estimates. We-“I move we approve the installation of closed circuit video systems for solid waste control not to exceed $40,000.” We;Yo. All ayes.

28) APPROVAL OF MAY 15, 2018 REGULARY BOARD MEETING MINUTES AND THE APPROVAL OF THE MAY 25, 2018 SPECIAL BOARD MEETING MINUTES. We-“I make a motion that we approve the May 15, 2018 Regular Monthly Meeting Minutes and approve the May 25, 2018 Special Board Meeting Minutes.” We;St. All ayes.

29) APPROVAL OF CHECKS IN THE AMOUNT OF $160,183.95 AND APPROVAL OF THE CALPERS RETIREMENT PAYMENTS. Yo-“I make a motion we approve the checks in the amount of $160,183.95 and approve the Calpers Retirement payments.” Yo;We. All ayes.

30) FINANCIAL REPORT. “Financial Report RECEIVED AND FILED.”

31) POLICE REPORT. The General Manager mentioned to the Board they are currently looking for another full time Police Officer. “Police Report RECEIVED AND FILED.”

32) ­GENERAL MANAGER’S REPORT. The General Manager commented on various projects that are taking place in the District. He also updated the Board on what is known about the current status of the Golf Course and its purchase. “Manager’s Report RECEIVED AND FILED.”

33) MOTION TO ADJOURN. Yo-“I move we adjourn this meeting.” Yo;We. All ayes.

Attest:

Signed:

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Ed Gordon, President Vanessa Stevens, Secretary

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